



Howrah Municipal Corporation

Central Office: 4, Mahatma Gandhi Road, Howrah – 711 101
Tele: (91-033) 2638-3211-13. Fax: (91-033) 2641-2214/5846/5218

(Disaster Management Department)

Memo No: -13 /D.M/21-22.

Date:-03/12/2021.

N.I.Q No -1 of 2021-2022.

Apropos above, sealed Items - rate Quotations are invited Assistant Engineer (Disaster Management)HMC from the reputed resourceful & bonafide Suppliers/ Manufacturer / Agencies etc. by the under singed for supply of the flowing Items as per General Terms & Conditions mentioned below:-

Sl.No	Particular of Items	Quantity
1	Puff Rice (Per Pkt 250 gm)	300 Pcs. Pkt
2	Sattu (Per Pkt 100 gm)	300 Pcs. Pkt
3	Biscuit (Per Pkt Rs.10/-)	300 Pcs. Pkt
4	Milk Powder (Per Pkt 100 gm)	200 Pcs. Pkt
5	Chanachur (Per Pkt 100 gm)	150 Pcs. Pkt

General Terms & Conditions:-

- 1) The supplier should have proper and up-to-date Certificate of Enlisted (Trade License), IT. Certificate & Return Copy (Current quarter) and necessary experience for supply of similar materials as mentioned above in previous years.
- 2) The Quotation addressed to the undersigned should be made only in the printed latter-head of the Establishment under Stamp and Signature of the Proprietor/ Authorized Signatory of the Firm Quotation No. and date should invariably be mentioned there -in as al soon the top of the Sealed Envelop without which it would be summarily rejected.
- 3) The rate is to be mentioned in both figure and words and shall be inclusive of all taxes / duties and F.O.R at our Stores basis.
- 4) Incomplete and / or conditional quotation shall not be accepted.
- 5) The Authority reserves the right to cancel the quotation either partially or in full, without assigning any reason thereof.
- 6) Last date of submission is 06/12/2012 up to at 1:00 P.M. Quotation to be dropped at Tender Box kept at the office of the undersigned and Quotation will be opened at 3:30 Pm. on the same day.

Sd/-

**Assistant Engineer (Disaster Management)
Howrah Municipal Corporation**

Copy forwarded for information & necessary action to:

- (1) Commissioner, Howrah Municipal Corporation.
- (2) Dy. Commissioner - II, Howrah Municipal Corporation.
- (3) Controller of Finance, Howrah Municipal Corporation.
- (4) Chief Auditor, Howrah Municipal Corporation.
- (5) Secretary, Howrah Municipal Corporation.
- (6) H.O.D (I.T) Howrah Municipal Corporation. With request to upload NIQ in the official Website of HMC.
- (7) All Notice Boards, of H.M.C. Central Office.
- (8) Office Copy.

**Assistant Engineer (Disaster Management)
Howrah Municipal Corporation**