



# HOWRAH MUNICIPAL CORPORATION

(Bally Sub-Office)

384, G.T.Road, Bally, Howrah, Pin- 711201

Tel: (033)2654-2236/0079/7052 Fax: (033) 2654-7052

## NOTICE INVITING QUOTATIONS

N.I.Q No. HMC/BSO/MVD/VI/02/21-22

Dated: 30-09-2021

Sealed quotations are invited from reputed, resourceful, experienced & bona-fide Service Centres/Garages/Agencies/Workshops/Firms having sufficient experience in similar nature of work as mentioned below for the urgent repairing and reconditioning job of 01 No. Maruti Omni Ambulance (WB11B 0275) plying under control of Bally Kedarnath Arogya Bhawan, HMC, Bally Office.

1.a)	Name of Work:	:	Complete Repairing & reconditioning job (Engine work) and other allied jobs of Maruti Omni Ambulance (WB11B 0275) plying at Bally Kedarnath Arogya Bhawan, a Health Unit of this Corporation under control of Bally Sub-Office
b)	Earnest Money:	:	2% of the Tendered amount r.o. to next Rs. 100/-.
c)	Performance Security Deposit:	:	10% of the Total Tendered amount
d)	Time of completion of job	:	30 (Thirty days) from the date of acceptance of Work Order
e)	Last date & time for submission of quotation	:	07-10-2021 upto 15.00 Hrs
f)	Date & time for opening of the quotation :	:	07-10-2021 at 15.30 Hrs or anytime there after

### Terms & Conditions

- 1.The Sealed Quotations must be dropped in the tender box placed in the office chamber of The Secretary & OSD, HMC, Bally Office within the stipulated date.
- 2.The rate should be quoted inclusive of all taxes and charges.
3. The Tender should be quoted in the official letter head with duly signed and stamped with official seal.
4. The sealed quotation will be opened by the undersigned in presence of the intending bidders.
5. The applicant has to submit photocopies of the following documents along with the sealed tenders.
  - a)Valid Trade License
  - b)GST Certificate (Regular Scheme Only)
  - c)Pan Card
  - d)Credentials if any
- 6.The above mentioned job will have to be completed within 30(Thirty)days from the date of issue of Work Order.
- 7.Earnest Money is to be deposited either in the form of Bank Draft/ Pay Order payable to the Howrah Municipal Corporation, Bally Sub Office, N.S.C. Postal Savings or Cumulative Term Deposit/s duly pledged in favour of Howrah Municipal Corporation, Bally Sub Office will also be accepted against E.M.D. However, payment in any other form apart from those mentioned above will not be accepted. For the exemption of submission of EMD, Memorandum issued by the Govt. Of

West Bengal vide No. 4245-FY) Dated: Kolkata, the 28<sup>th</sup> May 2013 will only be strictly followed. No other documents except the documents a mentioned in the Memorandum will be entertained in that case. The tenderers seeking the exemption in EMD are requested to follow the said memorandum before submission of the quotation.

8. EMD of an unsuccessful Bidder will be refunded on application. No interest will be paid on the Earnest Money.

9. The tenderer will deposit the initial earnest money amounting to 2% of the tender value only along with the tender documents. The Security Deposits @10% of the accepted tender value may be deposited in the following manner:

- i) The difference in amount if any between the 10% of the accepted tender value and the initial earnest money deposited, shall have to be deducted from the final bill submitted by the successful tenderer after execution of work.
- ii) Full Earnest Money amounting 2% of the Tender value may be returned after the Tender process is completed. In that case, full security money i.e. 10% of tender value will be deducted from the final bill to be submitted by the tenderer.

The full security money will be refunded after successful completion of one year defect liability period. No interest will be paid on security deposit.

10. For the inspection of the Ambulance and the assessment of the detail jobs to be done, the quotationer may contact the Motor Vehicles Dept: HMC, Bally Office situated at 103, Dewangazi Road, Bally, Howrah during office hours.

11. The contractor shall stand guarantee for successful operation/ work for 12 (Twelve) months from the date of successful hand over of the Ambulance after necessary repairing and reconditioning job and shall remove/ rectify/ make good any such deficiencies forthwith at his own cost.

12. The Authority of this Corporation reserves every right to accept or reject any tender without assigning any reason thereof.

*gdlr*  
Secretary  
Howrah Municipal Corporation &  
OSD, Bally Sub Office

Date:

Memo No.

Copy forwarded for information to:

1. The Accounts & Finance Commissioner, HMC, Bally Office. 2. Motor Vehicles In-charge, HMC, Bally Office. 3. All Notice Boards, Guard File Copy. 5. Record Section, HMC, Bally Sub-Office.

*gdlr*  
Secretary  
Howrah Municipal Corporation &  
OSD, Bally Sub Office

Encl Memo No. *HMC/BSC/BE/109/14/mv/Secy/2013/01-22* Dated: *30.05.2013*

1. The Rationing Officer, Bally- Belur, Howrah. 2. The Superintendent, Belur State General Hospital 3. The Superintendent, T.L. Jaiswal Hospital, 4. I/C, Bally Police Station.

*gdlr*  
Secretary  
Howrah Municipal Corporation &  
OSD, Bally Sub Office

*gdlr*  
20/5/13