



# HOWRAH MUNICIPAL CORPORATION

4, MAHATMA GANDHI ROAD, HOWRAH-711 101

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Visit us [www.myhmc.in](http://www.myhmc.in)

**Conservancy Department**

Memo No. 56/Cons./25-26

Dated: - 05/01/2026

## e - TENDER NOTICE

Executive Engineer, Howrah Municipal Corporation invites e-Tender in prescribed form from reputed resourceful & bona-fide Contractors/ Firms having previous experience in similar nature of job as per particulars given below. Intending Tenderers will have to apply through online with self attested photo copies of valid Pan Card, GST, P.T, ITR, Trade License along with proper credentials of similar nature of works of work value in single order executed within last 5 (Five) years regarding their ability to execute the work etc. duly signed by the applicant with the seal of the firm / company.[for 1st Call] (i) Intending tenderers should produce credentials of a similar nature of work of the minimum value of 40% of the estimated amount put to tender during last 5(five) years prior to the date of issue of the tender notice or, (ii) Intending tenderers should produce credentials of 2 (two) similar nature of work, each of the minimum value of 30% of the estimated amount put to tender during 5 (five) years prior to the date of issue of the tender notice or, (iii) Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 80% or more and value at (i) Above; In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e, the tenderer.](Vide notification No. 04-A/PW/O/10C-02/14 Dt:- 18.03.2015)

Defect Liability period of this project is equal to 3 months / 1 year / 3 years / 5 years ( as specified in the enclosed BOQ) & it would also be guided by the PWD Notification No. 5951-PW/L&A/2M-175/2017 dated:- 02/11/2017 read with Notification No – 5784-PW/L&A/2M-175/2017 dated:- 02/09/2017 & Notification no. 52-CRC/2M-06/2014 dated:- 27/12/2014.

Earnest Money and the cost of Tender Papers to be deposited online as it is available in E-Tender Portal of Govt. of West Bengal in favour of “ MUNICIPAL AFFAIRS DEPARTMENT // URBAN LOCAL BODIES // HOWRAH MC ”.

App based Scheme monitoring is mandatory and the agencies will have to upload pictures through HMC Apps and the agency has to abide by regulations, like providing safety equipments etc, as stipulated in The Prohibition of Employment as Manual Scavengers and their Rehabilitation Rules, 2013 and more particularly, in Chapter-II thereof, in execution of your work.

Sl. No	Name of Work	Estimated Amount (₹)	Earnest Money(₹)	Tenure of Contract	Cost of Tender Paper (₹)
1.	Annual maintenance ( one year) of 6 nos. LED Board at different locations under HMC Area. ( own fund) <u>Adm. Approval No: COF/AA/25-26/412. Date:11.09.2025</u>	₹7,57,439.00	₹15,149.00	One Year	₹2,000.00

## Date and Time Schedule:

Sl. No:	Particulars.	Date & Time.
1.	Date of uploading of N.I.T. & other documents (online).	07/01/2026 6:00 P.M.
2.	Documents download start date (online).	07/01/2026 6:00 P.M.
3.	Bid submission start date (online).	07/01/2026 6:00 P.M.
4.	Bid submission closing (online).	17/01/2026 5:00 P.M
5.	Date for opening of Part-I proposal (online).	20/01/2026 1:00 P.M
6.	Date of uploading list for qualified bidder(online).	INTIMATED AFTER WARDS
7.	Date for opening of financial proposal (online).	INTIMATED AFTERWARDS



Intending participants are requested to visit the SITE on any working days prior to submitting BID by contacting Executive Engineer (Conservancy Dept.), Howrah Municipal Corporation, 4, M.G. Road, Howrah-711101 (Ph No- 033 2638 3211/12/13) Extn. No- 226. The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its Surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.

Detail information will be available from the Office of Conservancy Department, HMC. Visit the site: <https://wbenders.gov.in> for tender submission and [www.mymc.in](http://www.mymc.in) for detailed information on tender.

**NB: Hard copied (Part-I) will be verified from originals if required.**

**Necessary Standard Operating Procedure ( S.O.P) is to be uploaded**

Sd/-

Executive Engineer  
Howrah Municipal Corporation

**Copy forwarded for information & necessary action to:**

(1) Commissioner, HMC (2) C.O.F., H.M.C. (3) Joint Commissioner, H.M.C., (4) Engineering Accounts, HMC, - For necessary actions, (5) Sabhadhipati Zilla Parishad, Howrah, for circulation in Notice Boards (6) Chief Engg. HIT, 19, G.T. Road, Howrah, for circulation in Notice Boards, (7) Asst .Engg. PWD, Howrah, Sub Divn. No. 1, 2, M.G. Road, Howrah, for circulation in Notice Boards (8) Secretary Department (General) - For Paper Publication, (9) I.T. Department, HMC for publication in website, (10) R.A.O, HMC (Govt. Audit), (11) All Notice Boards, of H.M.C. Central Office (12) Office Copy.

(A. K. S. S. S. S.)  
05/08/20

Executive Engineer  
Howrah Municipal Corporation