



Howrah Municipal Corporation

Central Office: 4, Mahatma Gandhi Road, Howrah – 711 101
Tele: (91-033) 2638-3211-13. Fax: (91-033) 2641-2214/5846/5218
(Disaster Management Department)

Memo No: -12 /D.M/22-23.

Date:-21/10/2022.

N.I.Q No -1 of 2022-2023.

Apropos above, sealed Items – rate Quotations are invited Assistant Engineer (Disaster Management)HMC from the reputed resourceful & bonafide Suppliers/ Manufacturer / Agencies etc. by the under signed for supply of the flowing Items as per General Terms & Conditions mentioned below:-

SI.No	Particular of Items	Quantity
1	Puff Rice (Per Pkt 250 gm)	400 Pcs. Pkt
2	Sattu (Per Pkt 100 gm)	400 Pcs. Pkt
3	Biscuit (Per Pkt Rs.10/-)	400 Pcs. Pkt
4	Milk Powder (Per Pkt Rs.10/-)	50 Pcs. Pkt
5	Chanachur (Per Pkt 100 gm)	350 Pcs. Pkt

General Terms & Conditions:-

- 1) The supplier should have proper and up-to-date Certificate of Enlisted (Trade License), IT. Certificate & Return Copy (Current quarter) and necessary experience for supply of similar materials as mentioned above in previous years.
- 2) The Quotation addressed to the undersigned should be made only in the printed latter-head of the Establishment under Stamp and Signature of the Proprietor/ Authorized Signatory of the Firm Quotation No. and date should invariably be mentioned there –in as al soon the top of the Sealed Envelop without which it would be summarily rejected.
- 3) The rate is to be mentioned in both figure and words and shall be inclusive of all taxes / duties and F.O.R at our Stores basis.
- 4) Incomplete and / or conditional quotation shall not be accepted.
- 5) The Authority reserves the right to cancel the quotation either partially or in full, without assigning any reason thereof.
- 6) Last date of submission is 24/10/2022 up to at 1:00 P.M. Quotation to be dropped at Tender Box kept at the office of the undersigned and Quotation will be opened at 3:30 Pm. on the same day.

Sd/-

**Assistant Engineer (Disaster Management)
Howrah Municipal Corporation**

Copy forwarded for information & necessary action to:

- (1) Commissioner, Howrah Municipal Corporation.
- (2) Dy. Commissioner - II, Howrah Municipal Corporation.
- (3) Controller of Finance, Howrah Municipal Corporation.
- (4) Chief Auditor, Howrah Municipal Corporation.
- (5) Secretary, Howrah Municipal Corporation.
- (6) H.O.D (I.T) Howrah Municipal Corporation. With request to upload NIQ in the official Website of HMC.
- (7) All Notice Boards, of H.M.C. Central Office.
- (8) Office Copy.

**Assistant Engineer (Disaster Management)
Howrah Municipal Corporation**