



HOWRAH MUNICIPAL CORPORATION

4, MAHATMA GANDHI ROAD, HOWRAH-711 101

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Lighting Department

No. WB-HMC/NIT/ED-009/L/2025-26

Dated: 06-08-2025

E- TENDER

E-Tender is invited by the **Assistant Engineer (Elec), HMC**, for the following Electrical works under Howrah Municipal Corporation. Intending Tenderers which are to be submitted online with digital signature along with valid G.S.T Certificate & Return (Current Quarter), P.Tax Challan (F.Y-25-26), I.T.R (A.Y-24-25), Trade License (F.Y-25-26), Credentials along with completion certificate of similar nature of work. Tenderers have to submit a **Self-Declaration** as per given format.

Sl. No	Name of Work	Estimated Amount (Rs.)	Administrative Approval No. & Date	Earnest Money (Rs.)	Cost of Tender Paper (Rs.)	Duration of contract period
1	Supply and Installation of Glow Sign Boards at UPHC-2 (18, Jeliapara lane, Ward No 15) , UPHC-10 (19, Satyanarayan Temple Road, Ward No 4) and UPHC-14 (17, Sitanath Bose Lane, Ward No-10) under Health Department of H.M.C. DLP-1 Year	1,38,548.00	COF/AA/25-26/152 Dated:- 08/07/2025	2771.00	1,000.00	15 Days

GENERAL CLAUSES

- (1) In the event of e-filing, intending bidder may download the Tender documents from the website: - <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate. **The Bidder mandatorily has to submit the amount of Earnest Money @ 2% (two percent) of the estimated Amount only through his net banking enabled bank account, maintained at any bank, or through any bank by generating NEFT/ RTGS challan from the e-tendering portal.** Intending Bidder will get the Beneficiary details from e – tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank as per the Beneficiary Name & Account No., Amount, Beneficiary Bank name (ICICI Bank) & IFSC Code and e-Proc Ref No. Bidders are also advised to submit EMD of their bid, at least 3 working days before the bid submission closing date as it requires time for processing of Payment of EMD.
- (2) Financial Bid is to be submitted concurrently, duly digitally signed, in the website <https://wbtenders.gov.in>.
- (3) The Financial Offer of the prospective bidder(s) will be considered only if the Technical Documents of bidder found qualified by the “Bid Opening Officers”. The decision of “Bid Opening Officers” will be final and absolute in this respect.

Eligibility criteria for participation in the bidding: -

- (i) A person/entity that is suspended/debarred by a procuring entity shall not be allowed to participate in any procurement process under Howrah Municipal Corporation during the period of suspension / department unless the same has been revoked.

- (ii) The prospective bidders shall satisfactory completed **as a prime agency** during the last 5 (five) years from the date of issue of this notice and they shall have **Credential of at least** either of the following [Non-Statutory Documents]:-

[for 1st Call]

- i) Intending tenderers should produce credentials of a similar nature of work, of minimum value of **40%** of the estimated amount put to tender during Five (5) years prior to the date of issue of the tender notice Or (ii) Intending tenderers should produce credentials of a similar nature of 2 work each of minimum value of **30%** of the estimated amount put to tender during last five (5) years prior to the date of issue of the tender notice. Or (iii) Intending tenderers should produce credentials of one (1) single running work of similar nature of the minimum value of **80%** or more and value of which is not less than the desire value at (i) above In case of running works, only those tenderers who will submit the certificate of satisfactory running work from their concerned Executive Engineer of equivalent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e the tenderer. **(Vide notification No. 04-A/PW/O/10C-02/14 Dt:- 18.03.2015)**
- (iii) The Bidder/ contractor must have valid **Electrical Contractors License** along with Electrical Supervisor holding Supervisor competency of Competency granted by Licensing Board, West Bengal in the **parts 1,2,6A,6B,7A,7B &11 or equivalent National Supervisors' Certificate** of Competency, under full time engagement. An Affidavit, made by the said Supervisor in non- judicial stamp paper of appropriate value, duly notarized, stating such full time engagement during current tenure and engagement/ appointment letter issued by the bidder should be furnished without which the Technical Bid shall be treated non-responsive.
- (4) Prevailing safety norms has to be followed so that LTI (Loss of time due to injury) is zero.
- (5) No mobilization /secured advance will be allowed.
- (6) Bids shall remain valid for a period not less than 120 (One hundred twenty days from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the period of bid validity the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.
- (7) The successful Bidder shall have to arrange for storing of materials, labour shed etc. at their own cost and responsibility.
- (8) Labour Welfare Cess will be deducted as per prevailing rule.
- (9) Rate should be quoted – **Excess/Less/ATPAR** percent Basis on total estimated amount.

Defect Liability Period:

Defect liability period of this project is equal to 3 months/1 year/ 3 years/5 years (as specified in the enclosed BOQ) & it would also be guided by the PWD Notification no. 5951-PW/L&A/2M-175/2017 dated 02/11/2017 read with Notification No. 5784- PW/L&A/2M-175/2017 DATED 02/09/2017 & Notification no.52-CRC/2M-06/2014, dated 27/12/2014 & 1M-32/23/285-R/PL DATED 02/08/2014.

(10) **Important Information : - (Date & Time schedule)**

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. & other Documents (online)	06.08.2025 6:00 P.M
2	Documents download/sell start date (Online)	06.08.2025 6:00 P.M
3	Bid submission start date (On line)	06.08.2025 6:00 P.M
4	Document Download/Sell End Date	19.08.2025 6:00 P.M
5	Bid Submission closing date (On line)	19.08.2025 6:00 P.M
6	Date of uploading list for Technically Qualified Bidder(online)	22.08.2025 12:00 P.M.
7	Date for opening of Financial Proposal (Online)	NEXT OR SAME WORKING DAY

(11)

a. If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one in following sequence-

- (i) N.I.T.
- (ii) Tender Terms & Conditions.
- (iii) Technical Bid.
- (iv) Financial Bid.

b. If any discrepancy arises which is not to be solved through the procedure mentioned above, decision of the notice inviting Authority is final and binding to the bidders.

(12) **Qualification Criteria: -**

The eligibility of a bidder will be as curtailed on the basis of the **self-attested documents** in support of the minimum criteria as mentioned above. If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder will be out rightly rejected at any stage without any prejudice.

(13) **No interest will be paid on the Performance Security Deposit.** Upon completion of Defect- Liability period, the successful bidder shall have to apply to the Engineer-in-charge, through proper channel, for release of Security Deposit Refund. The payment will be made as and when fund will be available from the concerned source subject to fulfilment of necessary criterion and recommendation of concerned SAE & AE as well as completion of defect-liability period. No claim, whatsoever, for delay in payment, if any, will be entertained. Contractors are requested to quote their rates accordingly

(14) Acceptance of lowest or any tender is not obligatory. The accepting authority reserves the right to reject any or all quotations without assigning any reason thereto.

(15) A certificate should be provided along with the final bill stating that the work has been executed maintaining prevailing IE rule / IEC and ensuring electrical safety. Final bill will not be processed without the said certificate.

Affidavit

(Format for the Affidavit of licensed Supervisor in a Non-Judicial stamp paper.)

I Shri aged about years son of by
faith by occupation/ proprietor/ partner Electrical Supervisor
residing at, do hereby solemnly affirm and declare as
follows :-

That my Supervisor's Competency Certificate No. Govt. of
West Bengal valid up to and having parts
..... only.

That I am working as a sole & full time Electrical Supervisor with this concern M/s
..... C.L No.of.....
with effect from

That I am not attached with any other concern except in this firm. I will be responsible for
any case of legal litigation in this matter.

That this statement made above are true to the best of my knowledge and belief.

Deponent

DECLARATION BY THE TENDERER

Notice Inviting e-Tender No.

Date :

I/We have carefully gone through the Notice Inviting Tenders and other tender documents mentioned therein. I/We have also carefully gone through the BOQ, General terms and conditions, Special terms and conditions, special instructions, technical specifications and all other documents, Corrigendum's uploaded before the last date of submission which will be part & parcel of the Contract Document. I/We shall be bound to sign all hard copies of uploaded documents under the NIT, during execution of formal agreement. My/Our tender is offered taking due to consideration of all factors, and if the same be accepted I/We promise to abide by the stipulation of the contract documents and carry out and complete the work upto the entire satisfaction of the Department.

Full Address with phone no & valid Email Id:

Name of the Tenderer

Intending participants are requested to visit the **SITE** on any working days prior to submitting **BID** by contacting Assistant Engineer (Elec.)/S.A.E (Elec.), Howrah Municipal Corporation, 4, M.G. Road, Howrah-711101 (Ph No- 033 2638 3211/12/13) Extn No- 263.

Sd/-

**Assistant Engineer (Elec.)
Howrah Municipal Corporation**

Copy to:-

(1) Hon'ble Chairman, B.O.A., HMC (2) Commissioner, HMC (3) P.A. to Chief Secretary, Govt. of W.B. (4) P.A. to Principal Secretary, UD&MA, Govt. of W.B (5) Dy. Commissioner-I, HMC (6) C.O.F.H.M.C. (7) Engineering Accounts, HMC (8) Borough- I, to VII HMC, (9) Sabhadhipati Zilla Parishad, Howrah (10) 10. Chief Engineer KMDA (HIT wing), 19, G.T.Road, Howrah, (11) Asst.Engg.PWD How, Constn Sub Divn.No.1, 2, M.G.Road, Howrah, (12) R.A.O, HMC (Govt. Audit) (13) I.T.Department, HMC for publication in website (14) Office Copy.

**Assistant Engineer (Elec.)
Howrah Municipal Corporation**