

# HOWRAH MUNICIPAL CORPORATION

4, MAHATMA GANDHI ROAD, HOWRAH - 711 101

Tel: (+91-33) 2638-3211-13; Fax: (+91-33) 2641-2613

Stores Department

NIQ  
No:

02/NIT/GEN-STORE/21-22

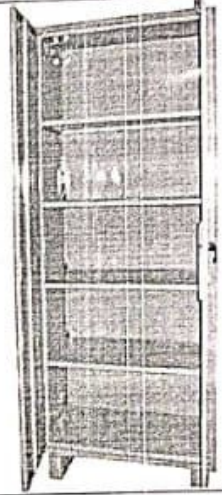
Sub:

Sealed tender is invited for supply  
of 10 Nos. Office Use Steel Almirah

Date:


17/08/2021

Apropos above, sealed Item-rate Tenders are invited for and on behalf of the Chairman, Howrah Municipal Corporation from the reputed, bonafide Suppliers / Manufacturer / Agencies etc. by the undersigned for supply of the following Item as per General Terms & Conditions mentioned below :-

Sl. No.	Particulars of Items	Quantity	
01	<b>Office Use Steel Almirah</b>  <b>Specification</b> <ul style="list-style-type: none"><li>No of Shelves (Nos) - 5</li><li>Type of Shelves - Fixed</li><li>Almirah Size: H72" x B36" x D18"</li><li>Locker Provided - No</li><li>Number of Door - 2</li><li>Construction - Welded</li><li>Weight: 40kg around approx</li><li>Lock - Three Way bolting device controlled by 6 lever Lock</li><li>Finish - Synthetic Paper</li><li>Color: Grey, Ivory Brown, Ivory Blue, Ivory Maroon</li></ul>	10 Nos.	

## General Terms & Conditions :

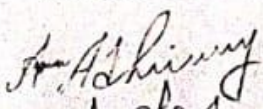
- The Supplier should have proper and up-to-date Certificate of Enlisted (Trade License), I. T., & G.S.T. Certificate and necessary experience for supply of similar materials as mentioned above in previous years.
- The Quotation, addressed to the undersigned, should be made only in the printed Letter-head of the Establishment under Stamp and Signature of the Proprietor/ Authorised Signatory of the Firm. Quotation No. and date should invariably be mentioned there-in as also on the top of the Sealed Envelop without which it would be summarily rejected.
- The rate is to be mentioned in both figure and words and shall be inclusive of all taxes / duties and F. O. R. at our Stores basis. No request for change in rate and / or particulars of item will be entertained after opening of the Quotation.
- Incomplete and / or conditional quotation shall not be accepted.
- The Authority reserves the right to cancel the quotation, either partially or in full, without assigning any reason thereof.
- Last date of submission is **30/08/2021** upto **15.00** Hrs. Tender to be dropped at Tender Box kept at the Office of the undersigned and the Tender will be opened at 15.30 hrs. On the same day.
- The lowest bidder will be valid for upto 31/03/2022.

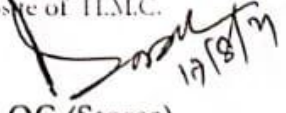
  
OC (Stores),  
Howrah Municipal Corporation  
Date 17/08/2021

Memo No. 02/NIT/GEN-STORE/HMC/1(6)/21-22

Copy forwarded for information to:

- Commissioner, Howrah Municipal Corporation.
- Controller of Finance, Howrah Municipal Corporation
- Chief Auditor, Howrah Municipal Corporation
- Secretary, Howrah Municipal Corporation
- HOD (IT), Howrah Municipal Corporation - with request to upload NIT in the official Website of H.M.C.
- Notice Board.

  
17/08/21

  
OC (Stores),  
Howrah Municipal Corporation