



HOWRAH MUNICIPAL CORPORATION

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Bally Sub-Office: 384, G.T.Road, Bally, Howrah, Pin- 711201
Tel: 033 2654-2236/0079/7052 Fax: 033 2654-7052

N.I.Q No: HMC/BSO/MVD/VI/69/20-21

Dated: 12-02-2020²¹

NOTICE INVITING QUOTATIONS

Sub: Quotation for supply of Spare Parts/Accessories for the Tractors(Model- HMT 3522 Fx)

Sealed item-rate quotations are invited from reputed bona-fide Genuine Spare Parts Dealers/ Suppliers/Firms/Agencies for the supply of following mentioned spare parts/Accessories for the Tractors -(Model- HMT 3522 Fx) plying under control of Motor Vehicles Department, Bally Office as per the schedule specifications and quantity as mentioned in Annexure-I & II.

Scope of Work

Supply, Fitting & Fixing of 03 (Three) Nos. Complete Mudguard Sets for Rear Wheel of HMT Make Tractors and 03 Nos. Driving Seats for HMT Make Tractors (as per specification in Annexure-I) at the Motor Vehicles Dept. Bally Office of this Corporation

Quotations should be submitted on or before **22-02-2021 up to 15.30 hrs.** in sealed envelope and super scribed on it as "**Quotations for supply of Mudguards and Seats for Tractors**" and addressed to **The Secretary & OSD, Howrah Municipal Corporation (Bally Office)**. The **sealed quotation will be opened in presence of the intending bidder on 22-02-2021 at 16.00 Hrs.** The details and sample of the parts may be collected from the Motor Vehicles Department, HMC, Bally Office at 103, Dewangazi Road, Bally, Howrah on any working day between 10.30 AM to 05.30 PM.

HMC reserves the right to reject or cancel any or all quotations without assigning any reason thereof. Terms & Conditions have been mentioned below.

Terms and Conditions

1. F.O.R destination at Motor Vehicles Department, HMC, Bally Office, 103, Dewangazi Road, Bally, Howrah.
2. Quoted rate should be valid for at least for 90 days from the date of the opening of the same.
3. Quotation must be quoted on the official letter head of the firm with duly signed and stamped, otherwise quotation may be rejected. The Price Bid format has been given in Annexure-II. The same format is to be printed on the official letter head of the Bidders and rates should be mentioned there properly.
4. Rate quoted should be inclusive of all taxes (as applicable).
5. The supply of Spare Parts should be made within 20 (Twenty) days from the receipt of the Purchase Order. If the supply delayed beyond the stipulated time of the completion of supply penalty of 01% per weeks of total cost may be imposed at the discretion of competent authority. The penalty may be upto 10% of the total cost.
6. Quality if not found according to our specification as stated will not be accepted.
7. Warranty clause, if any, should be mentioned separately.

8. The bidder has to show /deposit photocopy of the following documents:

- a) Registration /Trade License
- b) GST Certificate
- c) Pan card
- d) Credentials if any

9. Conditional quotation will be not considered in any case. They will be summarily rejected.

10. The lowest rate only will not be the basis of claim to get the order. Split Order may be issued to different bidders.

11. N.I.Q No., Subject, Due date, Contact Address etc. should be mentioned on envelope of the quotation.

12. HMC authority reserves the right to reject or cancel any or all quotations without assigning any reason thereof.


Secretary

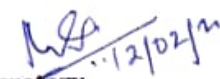
Howrah Municipal Corporation &
OSD , Bally Sub Office

Memo No. HMC/BSO/00213/1-5(1)/MVI/Secy & OSD/20-21

Dated: 12.02.2021

Copy forwarded for information to:

1. The Accounts & Finance Co-ordinator, HMC, Bally Office, 2. The I.T-Co-ordinator, HMC, Bally Office (With a request to upload the N.I.Q in the official website of this Corporation) 3. Motor Vehicles In-charge, HMC, Bally Office, 4. All Notice Boards, 5 Guard File Copy


Secretary

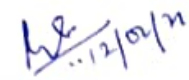
Howrah Municipal Corporation &
OSD, Bally Sub Office

Endt. Memo No. HMC/BSO/00213/1-5(2)/MVI/Secy & OSD/20-21

Dated: 12.02.2021

Copy forwarded with a request for wide circulation to:

1.The BL & LRO, Bally Jagacha Block, Howrah 2.The Rationing Officer, Bally- Belur, Howrah 3.The Superintendent, Belur State General Hospital 4. The Superintendent, T.L Jaiswal Hospital 5. I/C, Bally Police Station.


Secretary

Howrah Municipal Corporation &
OSD, Bally Sub Office

SPECIFICATION, FEATURES & GENERAL REQUIREMENTS OF MUDGUARDS AND DRIVING SEATS

Features of Mudguards:

- Strictly to the actual Model and Specification of the Manufacturer
- Important skin panel component on tractor
- Strength and aesthetics equally important
- Durability
- Sturdy Structure
- Smooth finish
- Corrosion resistant
- Protection from mud and dust as well as used sitting

Size: Customised as per the Model

Type: Sheet Metal Fabrication

Material: Steel

Colour: Matching with Tractor Body

Load Capacity: Min 160 Kg.

1. The dimensions for Driving Seat of Tractor are as follows:

- 1.1 Seat height: Approx 380 mm,
- 1.2 Seat pan width : Approx 420-450 mm,
- 1.3 Seat backrest width : Approx 380-400 mm (bottom) and 270-290 mm (top),
- 1.4 Seat pan length : Approx 370 ± 10 mm,
- 1.5 seat pan tilt : 5-7° backward
- 1.6 Seat backrest height: Approx 350 mm.

2. The driver's seat must be installed in such a way that:

- 2.1 the driver is assured of a comfortable position for driving and maneuvering the tractor.
- 2.2 the seat is easily accessible;
- 2.3 the driver, when seated in the normal driving position, can easily reach the various control devices of the tractor that are likely to be actuated during operation;
- 2.4 No part of any of the seat or tractor components is likely to cause the driver to suffer cuts or bruises

3 General requirements

3.1 The driver's seat must be designed to ensure a comfortable position for the driver when controlling and manoeuvring the tractor, and to afford him the utmost protection as regards health and safety.

3.2 The seat must be adjustable in the longitudinal direction and in the height without the use of a tool.

3.3 The seat must be designed to reduce shocks and vibration. It must therefore be well sprung, have good vibration absorption and provide adequate support at the rear and sides. The lateral support is considered adequate if the seat is designed to prevent the driver's body from slipping sideways.

3.3.1 The seat must be suitable for persons of different mass. Any adjustment necessary in order to comply with this requirement must be carried out without the use of tools.

3.4 The seat surface, the backrest, the lateral supports and, where fitted, the removable, folding or fixed armrests, must be padded and the coating material must be washable.

Picture of Driving Seats (Desired)



[Handwritten signature]
12/01/21

PRICE BID

Sl. No.	Description of Work	Rate quoted per Mudguard set/ Driving Seat by bidder
1.	Supply, Fitting & Fixing of 03 (Three) Nos. Complete Mudguards (Left Side) for Rear Wheels of HMT Make Tractors (Model: HMT 3522fx) – As the Specification and Feathers mentioned in Annexure-I	Rs..... In Words:
2.	Supply, Fitting & Fixing of 03 (Three) Nos. Complete Mudguards (Right Side) for Rear Wheels of HMT Make Tractors (Model: HMT 3522 fx)-As the Specification and Feathers mentioned in Annexure-I	Rs..... In Words:
3.	Supply, Fitting & Fixing of 03 (Three) Nos. Driving Seats of HMT Make Tractors- As the Specification and Feathers mentioned in Annexure-I Model: HMT 3522 fx	Rs..... In Words:

[Signature]
12/02/21