



Price Rs. 10 for Domestic Connection



Form-A

[Regulations 2 (2) & 8]

HOWRAH MUNICIPAL CORPORATION

APPLICATION FORM FOR WATER CONNECTION FOR DOMESTIC SUPPLY

Application Serial No. _____

Issued to _____

Issued by _____

(Signature and Seal)

Date _____

PART-A

To
The Commissioner
Howrah Municipal Corporation
Dist. - Howrah
Sir,

I am to request you to grant a water supply connection to my premises and I hereby furnish the following information :

1. Name of the applicant (Block Letter) _____
2. Name of Father/Husband _____
Address _____

Holding No. & Ward _____

3. Whether the applicant is the owner of the premises (attach documents of ownership) : _____
4. If the applicant is not the owner, name and address of the owner (attach documents of ownership) : _____
5. Premises where supply requested (attach a sketch plan), with ward number, holding number, address, street number : _____
6. Nature of connection requested : Domestic _____
7. Description of existing water connection, if any _____
(If yes, give class of connection as in 6 with Consumer No.) _____

8. Documents furnished regarding payment of property tax/license fees, etc.

a.

b.

c.

d.

CERTIFICATE

(To be furnished if the applicant is not owner of the premises where connection is requested)

I have no objection to a water supply connection being granted to _____

_____, residing in the premises and the same is owner by me.

Date. _____

Signature of the owner _____

Name of the owner _____

I certify that the above information is true to the best my knowledge I agree to abide by the terms and conditions of HMC's water charges, fees, and other charges and to pay all costs and charges as prescribed by the HMC through notification. I also agree to indemnify the HMC against all claims arising out of or incidental to the granting of the connection. The necessary work for laying of water line and connection to the above mentioned premises will be executed by authorized plumber _____ of HMC whose signature is attested below.

Signature of the Licensed Plumber
Signature Attested

Signature of the Applicant _____

Date _____

Signature of the Applicant _____

INSTRUCTIONS TO THE APPLICANTS

1. Please show adjacent plots with owner's names in respect of applicant's premises.
2. Please show the HMC's water supply pipeline with road alignment.
3. Please show position where communication pipe can be terminated within the premises.
4. The drawing shall be in 1:400 scales with existing utilities show in yellow and proposed in red.

FOR OFFICE USE

1. Inspected on _____
2. Inspected by _____
3. Observation by the inspecting Officer _____
with signature & date.
4. Comments by the Sanctioning Authority _____

Signature & Date _____

PART-B

OBSERVATION BY THE INSPECTING OFFICER

1. Length of Communication pipe up to metering point _____ meter.
2. Connection to be given from _____ (mm) diameter distribution pipe on _____
_____ (Road/Street/Lane/Location)
with ferrule size of _____ mm.
3. Whether extension of distribution line beyond 50 M. is required for fixing of ferrule of distribution line.
4. If the answer to point 3 above is yes, indicate length to be laid and pipe diameter :
 - (I) Length _____ (mtr.)
 - (ii) Diameter _____ (mtr.)
 - i(iii) Indicate proposed extension on key plan specified in Part B.
5. Type of Road to be disturbed _____
6. Road restoration work involved (Sq.m.) _____
7. Type of connection Recommended _____
[Domestic] _____ with/without Meter.
8. Estimate for total Connection Charge (vide para 4 of the Regulations) :
 - (I) Connection Charges Rs. _____
 - (ii) Cost of road opening and restoration Rs. _____
 - (ii) Other Charges _____

Total Rs. _____

(In words) _____
9. Whether there is any objection regarding existence of pollution element as indicated at para 4(3&4) of the Regulations.
10. Special Remarks (if any)

Date _____

Signature of the inspecting Officer
Howrah Municipal Corporation

PART-C

Permission for providing Domestic connection from _____ mm diameter distribution line on _____
(Road/Street/Lane/Location)

is hereby granted subject to receipt of payment for Rs. _____

Date _____

Commissioner/Authorized Officer
Howrah Municipal Corporation

PART-D

All fees deposited above are correct and taken into account vide money receipt No. _____

Dated _____

Date _____

Cashier

PART-E

1. Permission to provide connection is granted

2. Alloted Consumer No. _____

Date _____

Commissioner/Authorized Officer
Howrah Municipal Corporation

PART-F

1. Consumer No. _____

2. Metr r No. _____ (Where applicable)

3. Initial Meter Reading _____ (Where acpplicable)

Date _____

Commissioner/Authorized Officer
Howrah Municipal Corporation