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SATURDAY, OCTOBER 26, 2019

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PART I—Orders and Notifications by the Governor of West Bengal, the High Court, Government Treasury, etc.

THE HOWRAH MUNICIPAL CORPORATION

TRANSACTION OF BUSINESS OF THE PARKING

REGULATIONS

No. SVD/Commr/347/19-20

Howrah, the 24 Oct., 2019

NOTIFICATION

In exercise of the power conferred by sub section (1) of section 216 (with amendment) of Howrah Municipal Corporation Act, 1980 (West Ben.Act LVIII of 1980), the Howrah Municipal Corporation hereby makes, the Regulations as follows:

REGULATIONS

CHAPTER I

Preliminary

1. These regulations may be called the Howrah Municipal Corporation (Transaction of Business of the parking) Regulations, .
2. These regulations shall come into force from the date of publication in the *Official Gazette*.
3. In these regulations, unless the context otherwise indicates, "Act" means The Howrah Municipal Corporation Act, 1980 as amended from time to time and where the words and expressions used shall have the same meaning as respectively assigned to them in the said Act..

CHAPTER II

1. Need for Parking Policy

Parking facilities are an integrated component of the road transportation system. Insufficient parking facilities act as restriction to the movement of vehicular trips and act as hindrances to the proper functioning of city activities. Provision of parking facilities impose financial costs, environmental costs, contradicts community development objectives for more livable and walkable communities. Abundant unpriced parking tends to increase driving and discourage the use of alternative modes. With the growth of population, activities and trip generations of various categories of vehicular traffic

in the Howrah Municipal Corporation area, a policy for generation of parking facilities need to be adopted to ensure the uninterrupted vehicular traffic movement along the major arterial roads and also the dispersal of vehicular and pedestrian traffic in and around the areas of major trip generations.

CHAPTER III

2. Objectives of Parking Policy

- To exterminate obstruction from carriageways thereby improving the steady flow of traffic and augmenting carriageway capacity
- To contribute to a city's economic activities by ensuring a 'turnover' of different vehicles rather than long stay vehicles in commercial areas.
- To persuade social objectives of providing passable parking space at certain locations for certain social groups e.g. mobility disadvantaged, residents.

CHAPTER IV

3. Role of Stakeholder

The following authorities are responsible for making of good and efficient parking policy –

Howrah Municipal Corporation, Development authorities i.e. Kolkata Metropolitan Development Authority (KMDA), Public Vehicle Departments & Road Transport Authorities, Police Department, Transport Department, Public Works Department, Urban Development and Municipal Affairs Department, Railways, National Highway Authority of India (NHAI), Kolkata Port Trust, etc.

CHAPTER V

4. Principle of Parking Policy

The total numbers of vehicles all over Howrah Municipal Corporation area is upward at an alarming pace. The space requirement is met through parking on roads, apartments, sidewalls, open spaces, Office buildings, bus passenger shelter. Every car owner would wish to park the car as closely as possible to the destination so as to minimize their walking. This consequence in a great demand for parking space in various areas of the city, where activities are concentrated.

CHAPTER VI

5. Strategy Intent of Policy

The strategy intent of the policy is to :

- i) Efficient management of parking demand and management of parking facilities.
- ii) Reduction of congestion specially at intersection points
- iii) To minimize the parking demand
- iv) Safety of pedestrian
- v) To minimize traffic disruption and congestion owing to on street and uncontrolled parking of vehicles
- vi) To enable appropriate pricing for the various parking facilities.

CHAPTER VII

6. Parking Regulations

Few areas of the city may be declared as no parking zone either fully or partially on definite days. Off street parking norms in Building Regulations for apartments to accommodate visitors parking needs. Encouragement in building regulation to develop more multi-level car park by relaxing Floor Area Ratio (FAR) norm may be prerequisite. Illegal/ unauthorized parking is to be dealt with disciplinary measure such as fines, high parking charges. Similarly, on the other hand, the

Commissioner may close any portion of the public street and declare it as a parking area and charge parking fees at different rates for different vehicles for different areas and for different periods in accordance with such regulation as will be made in terms of section 169 of Howrah Municipal Corporation Act 1980 as amended till date.

CHAPTER VIII

7. *Recommendation*

Generation of off-street Parking facilities in already built-up areas at locations of major vehicular and pedestrian concentration.

Off street vehicle parking facilities to be generated in built-up areas nearby office complexes, shopping complexes, cultural activities zones or majors passenger terminal etc. where the existing on street parking of vehicles create major traffic bottleneck. Where land for such off-street parking facilities are not available attempts to be made for providing underground parking in nearest park or public open spaces and by the construction of multi-storied parking structure with commercial activities over the existing bus terminal and depots.

The licensee shall have to shift, remove or recite any parking lot etc. within 7(seven) days from the original approved site / location whenever so required by the corporation or any competent authority in the interest of development of the city or any other reason connected with public purpose. The expenses connected with such shifting and or removing and resetting the same to its new position / location as the case may be shall have to be borne by the licensee. The licensee shall in no way be entitled to receive any compensation for the same. However Howrah Municipal Corporation may allot an alternative site on any other street or land as the case may be. If there is non-availability of such places for parking lot, proportionate annual fees etc. is to be adjusted for the same.

CHAPTER IX

8. *Need for creation of off-street parking facilities*

With a view to limited road space (5% approx.), high density of traffic and the combination of fast vehicles, slow vehicles and pedestrian, the major arterial roads in Howrah Municipal area need to be kept free of on-street parking of vehicles to ensure a desirable level of flow of vehicular traffic as well as pedestrian traffic. It has been observed that the on-street parking of vehicles decreases the effective carriageway widths of roads to significant extent and with the steady growth of vehicle population this occurrence would gravely affect capacities of the existing roads and thereby travel situation in future. Parking facilities at different categories of vehicles at specific locations and of the major roads and pedestrian activity zones are to be created both within the Howrah Municipal Corporation core area as well as in the outside Howrah Municipal Corporation for safe and smooth movement of vehicular and pedestrian traffic and for the proper functioning of various city activities.

CHAPTER X

9. *Priority areas*

In order to minimize traffic disruptions and congestions created by the onstreet parking special attention is required to:

Maximize the effective width of carriageway;

Selection of the location of on-street parking space;

Selection of the location of on-street parking lots on major arterial roads and transit corridors;

Delineating the on-street parking lots with proper traffic signage and road markings;

Provide the parking facilities for different categories of vehicles;

In commercial areas and market complex will be provided minimum amount of parking facilities for goods vehicles.

10.1 *Exclusive Parking :*

The exclusive car parking space right provided to the commercial and Institutional establishment viz. Nursing home, Diagnostic Center, Malls, Multiplex, Hotel and Restaurant, Ceremonial House, Business Houses approach the

Howrah Municipal Corporation with their respective needs to have their visitors' car parking area / stretch in front of their establishment. Individuals are also given this right based on specific grounds like physically handicapped, heart, kidney, pregnant patient for specific period of time.

10.2 Short stay parking :

Short-stay parking is preferably located in nearness to trip destination and protected from long-stay parking. Separate short-stay parking facilities may be required for business user, office visitors, amusement and tourist visitors, visitors to residential units etc.

A short stay parking (Road side, multi-level, on grade, Private/ Public) will be created according to the area requirements.

10.3 Long stay parking :

Protection from long-stay parker will be made sure by means of time restrictions and/or by suitable pricing structure.

Parking of vehicles by owners and employees of establishments in short stay parking lots for long-stay purpose will be discouraged through proper pricing method.

Parking costs will be uniform irrespective of nature of parking or ownership in so far a street is concerned as follows:

1. Kerb Footpath
2. Parallel Parking
3. Kerb 45° Footpath
4. 45° Parking (ANGULAR)

10.4 Parking in Residential Areas :-

Public roads are a public resource intended mainly for the movement of vehicles and not for parking. Vehicles owned by residents will not use the roads in residential areas for long-stay parking.

Building bye laws will be imposed to encourage parking in residential areas. Parking in private off-street locations will be promoted through necessary amendments to the building bye laws.

Option of providing exemption from payment of property tax will be explored to promote private parking lots.

By providing additional FAR, steps will be taken to create more parking spaces in residential areas.

10.5 Heavy Vehicle Parking

Overnight parking of buses, trucks, tourist buses, vans, water tankers, container, lorries, etc. along major roads will be discouraged. Specific off-street parking facilities will be made available by the owners/operators of the vehicle for night-time parking or when the vehicles are not in use. Such vehicles will be discouraged from occupying the road space of the major roads for long-stay parking. Overnight parking of private vehicles will be allowed on notified areas and such areas will be brought under the management of private service providers. However, overnight parking of commercial vehicles such as Call Taxis, Light Commercial Vehicles, Buses, Trucks etc. in the residential area will be discouraged. Long-stay overnight parking will be avoided considering the possible irritation due to noise disturbance and safety hazards, associated with such parking.

10.6 Parking in Metro Station & Bus terminal

Commuter parking shall be streamlined at the Metro stations and at the bus terminals by the respective authorities to facilitate the commuters to adopt the park and ride concept.

Depending on demand, parking facilities will develop at railway stations by the railway authorities on priority basis.

Development of park and ride facilities at suburban stations and at bus terminals will be encouraged.

10.7 Parking in front of Petrol Pump

Parking is strictly prohibited in front of Petrol Pump, Bus Depot and Gas (LPG) godown.

Off -Street Parking lots and multi-level parking lots will be developed both by government agencies and private developers on PPP model. BOT concept may be encouraged in development of parking lots.

Private land owners shall be provided with license for allowing development of parking facility. This will have compulsory waiver of Corporation taxes and other motivation like capital subsidy as it is an infrastructure.

CHAPTER XI

11. Recommendation by Howrah City Police and Howrah Municipal Corporation for On Street Parking

The following points are to be considered for on street parking as guided by the Traffic Department of Howrah City Police. The on street parking is to be allowed on some roads where there is sufficient Right of Ways (RoW) and approval of Traffic Department. A provision of fifteen meters space should be demarcated in each side of major roads crossings to remain free from any parking (No Parking Zone). Whereas, in case of minor intersections, nine meters of space on each side to be kept free for maneuvering the vehicles.

For allotment of exclusive car parking facility, the concerned business houses have to submit to Howrah Municipal Corporation an application along with all relevant papers / documents. Based on clearance and the site inspection report of competent authority, Howrah City Police and Howrah Municipal Corporation may approve based on power to grant the prayer for exclusive car parking space. The duration of car parking is to be mentioned on the permission document.

Cars should be kept parallel to the kerb;

Fee parking board should be fixed on the stretch;

Parking attendant should wear prescribed uniform and identity badges;

Rate chart should be displayed properly where parking rate and timing of parking should be clearly mentioned and affixed at different strategic points of parking lot of the city;

Parking register should be maintained;

Howrah City Police reserves the right to withdraw fee parking temporarily or on permanent basis, if required. In future Howrah Municipal Corporation should authorize any agency for implementation of Information Technology (IT) based e-parking solution and installation of CCTV in fee parking areas. The staff engaged by the licensee at the parking site should wear uniform and carry Identity Cards as specified by Howrah Municipal Corporation. Car Parking space should be marked by white paint and arrangement of parking layout in a carriageway should be at the direction of Howrah City Police Authority.

CHAPTER XII

12. Criteria for getting permission for Car parking :

Sl. No.	Types of Car Parking	Permission Procedure / Concerned Authority
1	On Street Parking	Permission is granted through tender / auction process
2	Off Street Parking	Permission is granted through Survey Department, HowrahMunicipal Corporation
3	Night Parking	Permission is granted through tender / auction process
4	Exclusive Parking	Howrah Municipal Corporation would grant the permission to the applicant directly upon the submission of all relevant documents in support of their allotment.
5	Short stay Parking	After getting clearance from the Traffic Department, Howrah City Police, .Howrah Municipa Corporation will give the permission to the applicant directly upon the submission of all relevant documents in support their allotment.

CHAPTER XIII

13. Procedure of Getting Permission From Howrah Municipal Corporation

Sl. No.	Specific service sought	Application procedure	To whom application is to be submitted	Documentation to be submitted with application	Probable Time period to provide the service
1	Exclusive Parking (for Commercial & Institutional vehicles)	Plain paper application	Commissioner	1. Trade License 2. Copy of PAN Card 3. Hand sketch of the specific plot	30 Days
2	Night Parking (Time limit 10 PM to 7AM)	Plain paper application	Commissioner	1. Trade License 2. Copy of PAN Card 3. Hand sketch of the specific plot 4. Tax token	15 Days
3	Fee Parking a) Day Parking is applicable from 7:00 AM to 10:00 PM b) Night Parking is applicable from 10:00 PM to 7:00 AM	As will be notified in the tender / auction Notice time to time			
4	Complaints related to Fee Parking Zone	Plain paper application	Commissioner		15 days

- In case of granting Fee Parking zone at Night, plain paper application can also be done.
- The rate of day and night fee parking can be seen at www.hmcgov.in/Survey Department.

Misbehavior of the parking fee collector at parking spot will be dealt with seriously by Howrah Municipal Corporation upon getting a specific written complaint.

BIJIN KRISHNA,
Commissioner,
Howrah Municipal Corporation