

Howrah Municipal Corporation
Application Form for Facility Manager

Application No.
(For Office Use Only)

PASTE (Do not Pin or Staple here). Paste recent pass port size colour photograph of size 3.5 cm X 3.5 cm. The Colour photograph should not be more than 3 months old.

Please put your signature across the photograph.

PLEASE FILL UP THE APPLICATION IN CAPITAL LETTER IN (Except Signature in CAPITAL LETTER)

Advertisement No. 243-PD/Commr/2022-23

Dated:-15.06.2022

1. Name (In Capital Letter) :

FIRST NAME:

MIDDLE NAME:

SURNAME:

2. Father's / Spouse' Name (In Capital Letter) :

3) DATE OF BIRTH (DD/MM/YYYY)

4) Age as on 01.01.2022 **Years** **Months**

5) Nationality:

6) Address :

6.1. PERMANENT ADDRESS (In Capital Letter) :

P.O. :

Town / City :

District :

State :

Pin code :

6.2. ADDRESS FOR CORRESPONDENCE (In Capital Letter) :

P.O. :

Town / City :

District :

State :

Pin code :

7. Contact Details :

i. Mobile Number :

ii. Other Number :

iii. E-mail ID :

8. Academic Qualification (Madhyamik or equivalent and onwards):

Sl. No.	School/ Board/ University/ Institute	Degree/ Diploma	Year of passing	Duration	Percentage of marks obtained

9. Additional Qualification (If any) :

10. Job Experience ::

Sl. No.	Name of the Office(s) where service rendered	Post held	Tenure of service	Job Description	Last scale of Pay

11. Check List of documents: (PLEASE TICK ✓ IN THE BOX)

Sl. No.	Documents	Y/N	No. of documents enclosed (Photocopies)
1.	Proof of age (Birth Certificate/Madhyamik Admit card)		
2.	Proof of Academic Qualification (of the highest degree)		
3.	Proof of residence (Aadhaar Card/Voter Card/Ration Card)		
4.	Experience certificate		

Declaration:

I hereby declare that I have carefully read the conditions of eligibility mentioned in the advertisement. These conditions are acceptable to me and I fulfill these conditions. The details mentioned in the Application are true and I shall furnish the necessary documents in original whenever required.

If any information/ details found to be incorrect / false at any stage of the selection process or if any fact found to have been concealed by me or detected even after the appointment, my engagement likely to be terminated.

Date:

Place:

Full Signature of the Candidate