



HOWRAH MUNICIPAL CORPORATION

PERSONNEL DEPARTMENT
4, Mahatma Gandhi Road, Howrah – 711 101

Memo No. 243-PD/Commr/2022-23

Dated 15/06/2022

Employment Notice

Applications are invited for the post of **Facility Manager**, for newly set-up Centre for Children with special needs for their improvement & upliftment, having educational qualifications etc, as noted here-in-under, on a purely adhoc, temporary and contractual basis, initially for a period of 6 (six) months, liable to be extended further-

Sl	Name of the Post	No of Post	Minimum Educational Qualification	Desirable Educational Qualification	Experience	Age as on 01/01/2022	Expected Salary
1	Facility Manager	1 (One)	Graduate in any discipline from any recognized University	Post Graduate Diploma in Hospital Management (PGDHM)	Minimum 15 (fifteen) years working experience in Hospital Operation	Below 50 years	20,000=00 (Twenty thousand) only

He will be required to keep liaison with the Specialists and the specialized HR and may have to provide voluntary service for a noble purpose to the economical weaker section.

Mode of selection:

- Eligible candidates will be required to attend a '**Walk-in**' interview on **23th. June, 2022 at 12 Noon** at **Pranab Mukhopadhyay Savakaksha** at Town Hall building at HMC Head Office at 4, Mahatma Gandhi Road, Howrah-1
- The candidate is to bring along his/her application in prescribed format (available in <https://www.myhmc.in>) along with a recent passport size photograph and Original and one set of self-attested photocopies of all required testimonials.
- Selection will be made on the basis of academic records, proficiency in relevant subject, experience in relevant area and performance in the interview.

General Informations:

1. Decision of the competent authority regarding recruitment is final
2. The competent authority may cancel the engagement process at any stage of selection process.


Commissioner
Howrah Municipal Corporation